
Delivery Driver Position Description

Summary:

Delivery Driver Team Members are responsible for the delivery of Metal Exteriors' products to customers. These people handle finished product, interact regularly with customers, and must be highly reliable.

Responsibilities:

- Prepare, inspect, and operate delivery equipment (vehicles and trailers)
- Load and unload products
- Ensure order accuracy
- Manage order inaccuracies
- Adhere to routes and schedules
- Collect COD payments from customers
- Solicit feedback on services
- Document deliveries (i.e., acquiring photos, signatures, et cetera)

Qualifications:

- Valid Driver's License
- Valid Commercial Driver's License (CDL)
- Good driving record
- Ability to operate roll-off trailers
- Ability to operate crane trailers
- Able to operate forklift
- Eager to work
- Able to regularly lift fifty pounds
- Willing to learn
- Generally positive attitude
- Strong attention to detail and accuracy
- Ability to work independently and as part of a team
- Strong analytical and problem-solving skills
- Strong interpersonal skills and ability to communicate
- Ability to perform routine tasks according to a rigid schedule
- Ability to adapt as circumstances and superiors demand
- Resonate with Metal Exteriors core values
- Access to reliable transportation

Classification and Compensation:

- Full time, Non-exempt employee status
- Onsite: Shiloh, Ohio
- Health benefits including vision and dental
- Retirement plan eligible
- Profit sharing
- Reports to Fulfillment Leader/Manager
- Wage Range: \$22-28 / hour